



Dear Vendor,

We are excited about our 3rd Annual Light Up Arlington 2009. Light Up Arlington is a free, family oriented event held on July 3rd to build a sense of community within the City of Arlington by celebrating Independence Day. The event is from 5:30pm-10:30pm at Lake Arlington and offers live music, lighted boat parade, children's area filled with inflatables, face painting, balloons artists and more which is concluded with a dynamic firework display. The first two years of the event were a huge success with over 15,000 in attendance at the actual event site.

For 2009, we have moved our venue to Downtown Arlington with the anticipation of an even greater participant turn-out. With the expected attendance being so great, we are hoping to increase the amenities offered to our guests. This is where you come in! Attached is the 2009 application and vendor rules for your review. We are extremely excited about this event and hope you can join in on the fun. Space is very limited so get your application and payment in today so you can help us celebrate the Fourth of July with a bang!

See you on the 3rd,

Whitney Chandler  
817-277-5001



## *3rd Annual Light up Arlington*

ORGANIZATION OR COMPANY: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TYPE OF BOOTH: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

**PLEASE LIST PRODUCTS YOU WILL BE SELLING AND YOUR PRICES:**

PRODUCT*	PRICE *

\*City of Arlington will not set prices or guarantee exclusivity of items sold. Cash will be used for festival.

**VENDOR COSTS:**

ONE 10x10 BOOTH used for the sale of merchandise	<b>\$200.00 for one day festival July 3</b>
ONE 10x10 BOOTH used for distribution of information	<b>\$100.00 for one day festival July 3</b>
ONE 110 OUTLET ACCESS (if needed)	<b>\$50.00 for one day festival July 3</b>

**ELECTRICAL REQUIREMENTS** (additional charge listed above):

APPLIANCE TYPE: \_\_\_\_\_ APPLIANCE USE: \_\_\_\_\_

VOLTAGE: \_\_\_\_\_ WATTAGE: \_\_\_\_\_ AMPERAGE: \_\_\_\_\_

DESCRIPTION OF ADDITIONAL ELECTRICAL NEEDS: \_\_\_\_\_

**MAKE CHECKS PAYABLE TO CITY OF ARLINGTON. RETURN FORM AND PAYMENT TO:**

CITY OF ARLINGTON  
ATTN: Jennifer Lecroy, Program Coordinator  
1601 NE Green Oaks Blvd  
Arlington TX 76006

**If you have any questions, call Jennifer Lecroy at (817) 459-6443.**

**Deadline for submitting application is June 15, 2009**

*I have read, understand and agree to the attached rules pertaining to the Light Up the Lake event.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### **Vendors:**

- **No refunds will be given after applications are submitted.**
- Booth space is 10 x 10
- Booths are designated on a first come, first serve basis.
- Set up time is 9:00am-1:00pm on Friday, July 3, 2009.
- All vendors must be unloaded and vehicles must be parked at designated location by 1:00pm on July 3, 2009.
- No vehicles will be permitted into the event site after 1:00pm for drop off or pick up until after the conclusion of the event at 10:00pm.
- No merchandise outside of designated booth space.
- Food vendors must acquire a City of Arlington food permit.
- You will be required to supply your own chairs, tables, display boards, etc.
- The City of Arlington reserves the right to request the removal of any items deemed to be illegal or in poor taste. Vendors considered to be in violation may be asked to leave the premises immediately. Additional electrical equipment must be compliant with event standards.
- The City of Arlington is not responsible for duplication of items among vendors.
- The City of Arlington is not responsible for any stolen, damaged, or lost products, materials or supplies during your stay.
- No fireworks will be sold.
- No Glow-in-the Dark, light up toys or other lighted merchandise may be sold by any vendor other than the City of Arlington.
- The City of Arlington reserves the right to postpone or cancel the event due to inclement weather.
- The general location for the event is Downtown Arlington near the intersection of Center Street and Abram Street.